

Greater China Management Letter

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To: All Schenker Mainland China Staff

CC: APAC Management

27th January 2020

- **Extension of 2020 Spring Festival Holiday**
- **关于延长2020年春节假期的通知**

Dear Colleagues,
亲爱的同事们:

In order to enhance the prevention of the 2019 novel coronavirus (2019-nCov) pneumonia, to reduce the number of people gathered, to stop the spread of the virus, the General Office of the State Council of P.R China has announced that the Spring Festival holiday of 2020 will be extended to February 2 (Sunday), and work will start on February 3 (Monday). Schenker colleagues in Mainland China will follow the official arrangement.

为加强新型冠状病毒感染的肺炎疫情防控工作,有效减少人员聚集,阻断疫情传播,更好保障人民群众生命和身体健康,国务院办公厅发布了关于调整2020年春节假期安排的通知。信可中国将会遵照国家安排,延长春节休假至2020年2月2日,2月3日起正常上班。

We suggest our staff to stay at home during the holiday and avoid going to any public places. Seek medical attention if you develop symptoms, especially fever or shortness of breath, and report to your supervisor immediately.

我们建议员工在春节期间留在家中,不要外出,尽量避免到任何人流密集的公共场所活动。一旦发现患病症状特别是发烧或呼吸不畅,请立即去医院,并报告你的主管。

We wish everyone a safe and healthy Chinese New Year.

Thanks for your understanding and support!

愿各位度过一个安全,健康的中国年。

谢谢你的理解与支持!

Human Resources Department
人力资源部

Schenker China Ltd.

全球国际货运代理(中国)有限公司

